Islamic Education Student Management

Nur Kholis[1], Slamet Untung[2], Muhammad Agus Salim[3]
UIN K.H. Abdurrahman Wahid Pekalongan[1,2,3]

Article Info	ABSTRACT
	This research is qualitative research whose data was obtained by conducting library research directed at understanding the messages in a text. The findings of the research results are that student management is a process of managing all matters related to students in a school, starting from planning, accepting students, coaching carried out while students are at school, until students complete their education through creating a learning atmosphere that is conducive and constructive to the ongoing learning process. effective teaching and learning process. Student management aims to organize activities in the student affairs sector so that the learning process carried out in a school can run smoothly, orderly and orderly in such a way that the main objectives of a learning program in a school can be achieved optimally.
	Corresponding Author: Nur Kholis UIN K.H. Abdurrahman Wahid Pekalongan Kholisaj72@gmail.com

INTRODUCTION

Education is something that is very important in human life. Because education is a conscious and planned effort to create a learning atmosphere and learning process (Fikri, 2023). So, education is a process of developing the potential of students to have spiritual religious strength, self-control, personality, intelligence, noble morals and skills needed by themselves, society, nation and country.

The success of an educational institution is the quality of input and output from the institution, both intelligence, social, spiritual, and skills. To get all that, there needs to be management that regulates students so that goals are achieved effectively and efficiently, because we know that these students have different characters, both talents, abilities, social, and religion, so they need to be arranged neatly or organized so that children in the learning process can learn well.

In Islamic teachings, of course everything must be done in the right, orderly, and structured manner. Everything that is done clearly and with a clear basis and a transparent way of getting it will get the blessing and guidance of Allah SWT. In accordance with these principles, management is defined as a system that regulates everything so that it is done well, correctly and completely, which is in accordance with Islamic teachings. (Patoni, n.d.)

Management does not only regulate and manage but also in its implementation utilizes resources to achieve goals with the help of others. With well-organized and controlled management, student learning achievement will certainly be better and in accordance with expectations, therefore it is necessary to have management or regulation of students or commonly called student management. (Rusdiana, n.d.) Student management allows

educational institutions to regulate student affairs, including student needs, recruitment, selection, orientation, assessment, training and development of students both in the curriculum and extracurricular. Student management also takes care of recording student entry and exit, reporting, and graduation results. Student management is not only recording student data but also includes broader aspects, namely being able to help children's growth efforts through the education process at school.

Students are one of the important factors in the continuation of education at school. Without this factor, it is impossible to organize schools as formal educational institutions. School programs that are realized in various forms of educational situations, including the teaching and learning process, will be successful if the management of these factors is carried out well. In each school environment, student management requires planning, organizing, coordinating, directing/guidance and control activities. (Ariska, n.d.)

METHOD

A detailed explanation of your method of conducting research needs to be provided in this section. The research method used in writing this article is a research with a library approach (Library Research) or what is commonly called a literature study, which is a series of activities related to the method of collecting library data, by reading and recording, and processing research materials. As stated by Mahmud in his book Educational Research Methods, it is explained that library research is a type of research that is carried out by reading books or magazines and other data sources to collect data from various literature, both libraries and other places. (Rusdi, n.d.) According to Zed Mestika, library research or library research is a series of activities related to the method of collecting library data, reading and recording and processing library collection materials only without requiring field research. (Syahza & Riau, 2021)

According to Abdul Rahman Sholeh, library research is research that uses a method to obtain information data by placing facilities available in the library, such as books, magazines, documents, historical story records (Sholeh, 2005). One of the characteristics of library research is that researchers deal directly with texts (nash) or numerical data and not direct knowledge from the field or eye-sight in the form of events, people or other objects. (Zuhri Abdussamad, 2021) The study used in compiling the linguistic aspects of textbooks is a literature study. For literature that is used as a reference as a guideline in the form of books, theses, and journals that are recognized by national standards, then studied and used as a guideline to study aspects of linguistic analysis in the ability to motivate students. The approach used in this study is a qualitative approach, namely an approach that produces descriptive data in the form of written words from people being observed that are not expressed in terms used in quantitative research. The technique used in this article research is in the form of documentation by taking and collecting information materials in the form of writings including books, journals, articles (Hikmawati, 2020).

The data collection method used in this study is the documentation method. The documentation method is a data collection technique through written remains, especially in the form of archives and including books on opinions, theories, propositions, concepts, or laws related to research problems. (Moleong, 2016) The documentation method is used in addition

to being in accordance with the approach used by the author, also because this documentation method has the main nature of data that is not limited to space and time, thus providing opportunities for researchers to know things that have happened in the past.

After the author collects the data, then it is read, studied, understood, selected, and collected and analyzed, then the next stage is to conclude based on the data that has been collected and analyzed. At this data analysis stage, the author uses the content analysis method. Content analysis technique is a research technique that aims to draw conclusions by identifying certain characteristics in messages from a text systematically and objectively (Murdiyanto, 2020).

RESULTS AND DISCUSSION

Student Management

There are several elements of education implementation that must always receive attention from the principal in order to achieve the goals of an educational institution. Among the elements of human resources that must be empowered by a principal is the student group. To improve the quality of education in a school, the principal is required to be willing and able to make efforts to develop school management such as by carrying out student management. In order for student management to be successful, a principal must prepare a series of activities related to student management. (Trisnawati et al., 2022) The scope of student management includes:

1. Student Planning

The first step that must be taken in student management is to make a plan. Students must be planned because with planning everything can be thought through carefully

2. New Student Admissions

New student admissions are an activity carried out in schools every year with proper management, so that teaching and learning activities carried out on the first day of each new school year can be started effectively. Some steps in accepting new students that can be done in the following ways:

a. Forming an admissions committee
b. Meeting to determine new students
c. Making announcements for new students
d. Registration of new students
e. Selection of new students
f. Meeting to determine accepted students
g. Announcement of accepted students (Faculty et al., n.d.)

3. New Student Orientation

New student orientation is an activity carried out for the acceptance of new students by introducing the situation and conditions that exist in the school educational institution. The purpose of new student orientation is so that each student can understand and obey all regulations that apply at school (Saifurrahman, 2016). That way, students are ready to face a new environment, both physically, mentally and emotionally, so that students can feel at home in following the learning process and can actively participate in every activity held at school.

4. Managing Student Attendance and Absence

The presence of students at school is very important, because if students are not present at school, then learning activities at school cannot be carried out properly. The presence of students at school is a condition that allows for teaching and learning interactions in the learning process. 5. Grouping of students

Student grouping activities are activities that are usually carried out after a student has graduated and is allowed to take part in a learning program at a particular school. This grouping activity is intended so that the objectives that have been set in the learning process can be achieved optimally, effectively and efficiently. The form of this grouping activity is the division of students into certain classes or study groups with certain reasons and considerations such as the level of achievement achieved previously and so on (Hadi, 2018).

5. Arranging the evaluation of student learning outcomes

Arranging student evaluations, both in order to improve the teaching and learning process, guidance and counseling and for the benefit of student promotion. In education, evaluation is very much needed to find out whether a system in education is good or bad so that later it can be a reference in carrying out.

6. Intra-school student organization (OSIS)

OSIS is an organization that must be owned by schools, this is because OSIS has the following objectives: preparing students to become Indonesian citizens who have the spirit of Pancasila, have a noble personality, high morals and mentality, have skills and knowledge that can be used in the future, prepare students to become citizens who serve God Almighty, their homeland and their nation, foster strong unity and togetherness in schools in one OSIS forum, and prevent students from bad influences.

7. Regulating student level increases

Class increases can be regulated according to the policies of each school. In class increases, problems often occur that require wise resolution. This problem can be minimized if data on student evaluation results are assessed objectively and use the functions as they should, teachers must also be more careful in giving evaluation results to their students (Imron, 2012).

8. Student coaching and development

The purpose of student coaching and development is to foster and assist in developing the potential possessed by students in various types of learning. Success in student coaching and development can be measured through assessments carried out by teachers based on the assessment principles applied in schools. The assessment measures used are in the form of moving up a class or not moving up a class, passing or failing students at the final level of study (Ramadhan & Sufia, 2023)

Coaching is carried out by providing direction to students regarding what tasks must be done while studying at the school. The principal must create a program to improve student abilities. To improve student abilities, the principal is required to manage student planning, conduct coaching and evaluate student activities. (Trisnawati et al., 2022)

In addition to student development and coaching which is reviewed from a co-curricular perspective, there are also extracurricular activities. Extracurricular activities are activities carried out outside of class hours, either carried out at school or outside of school but still

within the scope of the principal's responsibility. This extracurricular activity aims to enrich and broaden students' knowledge, encourage the development of their values and attitudes in order to develop students' interests and talents. In this case, students can choose which extracurricular activities they are interested in that suit their spiritual tendencies. This extracurricular activity prioritizes group activities. There are several things that need to be considered in carrying out extracurricular activities such as; improving aspects of students' knowledge, attitudes and skills, encouraging their talents and interests, determining the time, objects of strength according to environmental conditions. In addition, extracurricular activities can be carried out in various forms of activities such as; scouting, school health efforts, school security patrols, commemoration of religious and national holidays, introduction to the surrounding nature, by sports and so on. If we face our student management in the current context, then students' readiness to face contemporary challenges is certainly much more difficult when compared to the era faced by students in the previous decade. Students are faced with global challenges that include social, economic, cultural and technological aspects that surround them (Zahidi & Santosa, 2017).

Management of Islamic Education Students

In an Islamic educational institution, the presence of management is a must. This is because if an Islamic educational institution has a good management system, it can improve the quality of an educational institution. The following verses are the basis for Islamic educational management. One of them is in the Al-Qur'an surah At-Taubah: 122 which reads:

وَمَا كَانَ الْمُؤْمِنُوْنَ لِيَنْفِرُوْا كَاۤفَّةً ۗ فَلَوْلَا نَفَرَ مِنْ كُلِّ فِرْقَةٍ مِّنْهُمْ طَاۤىِٕفَةٌ لِّيَتَفَقَّهُوْا فِى الدِّيْنِ وَلِيُنْذِرُوْا قَوْمَهُمْ اِذَا رَجَعُوْٓا اِلَيْهِمْ لَعَلَّهُمْ يَحْذَرُوْنَ

Meaning: "It is not appropriate for all believers to go (to the battlefield). why do not some people go out from each group among them to deepen their knowledge of religion and to warn their people when they have returned to it, so that they may guard themselves (QS. At-Taubah: 122).”

In this holy verse there is an explanation of an important rule in the Qur'an, namely that believers should not all go to the battlefield or all go to seek knowledge, just as it is not allowed to excel. Therefore, it is better for each group to have one group that seeks knowledge and deepens religious knowledge, and then returns to provide guidance to its people (Daryono et., 2021).

Islamic education management is a system that processes the management of Islamic educational institutions in an Islamic manner according to clear sources. According to language, management comes from the word idaarah, which comes from the word adaara, which means to regulate. Ramayulis (2013), stated a similar meaning to the essence that management is al-Tadbir which means regulator and the origin of the word is dabbara which means regulating many things. This is found in the letter as-Sajdah: 5 which reads:

يُدَبِّرُ الْأَمْرَ مِنَ السَّمَاۤءِ اِلَى الْأَرْضِ ثُمَّ يَعْرُجُ اِلَيْهِ فِيْ يَوْمٍ كَانَ مِقْدَارُهٗٓ اَلْفَ سَنَةٍ مِّمَّا تَعُدُّوْنَ

Meaning: He regulates all affairs from the heavens to the earth, then (all affairs) ascend to Him) on a day whose measure (duration) is a thousand years according to your reckoning.

From the verse there is the word dabbaru which is to regulate/manager the Regulator of this universe. Because humans were created by Allah SWT as caliphs on earth, humans must regulate and manage the earth well according to His teachings. Thus the meaning of Islamic education management is the process of utilizing existing resources, the utilization of resources is carried out in collaboration with others effectively, efficiently and productively in order to achieve the goals of happiness and well-being both in the world and in the hereafter. One of the important components of Islamic education management is student management. Students are individuals who are growing and developing and need lifelong guidance and direction through the person who gives (educator). Students are not only children, adults can also be said to be students seeing the situation and conditions. In religion it is explained that children are born in a state of fitrah (pure) but parents or the environment that makes the child do good or do bad. The environment can be said to be educational institutions (formal), family (informal) and society (non-formal).

Children are a gift from Allah SWT but parents are required to provide knowledge to children and choose institutions that are appropriate for the child's development. According to Abdul Mujib, individuals who seek knowledge are students, not students because the word student is broad, not only for children but if students are for children who are children (Mujib, 2006). The word student is actually not much different from students, all students are objects or targets in education as well as subjects in the world of education because without students education will not be implemented. Islam gives an order between men and women to be required to seek knowledge as in the hadith of the Messenger of Allah which reads:

طَلَبُ ٱلْعِلْمِ فَرِيْضَةٌ عَلَى كُلِّ مُسْلِمٍ وَمُسْلِمَةٍ

Meaning: "Seeking knowledge is an obligation for every Muslim." This hadith requires everyone, both men and women, although this hadith does not state that Muslim women are Muslim, it already includes women. Students are children and adults who are growing and developing who expect guidance and direction from people who have knowledge about education. Students are the ones who determine the fate of this country, the progress or decline of the country lies in the hands of the students, so the task of an educator is to direct and guide them in a learning process that does not run away from the goals of education. (Ahmad, 2012)

From the description, it can be concluded that students are learners or individuals who grow and develop and expect knowledge, guidance, direction from educators so that students have a spiritual, social attitude, knowledge and skills so that students become independent children, useful for religion, country, nation and state.

Islamic education must be able to create humans who have the ability to face complex problems in this era of globalization which is full of competition. Student Management is a process of managing or compiling all things related to students in an Islamic educational institution, starting from planning, accepting students, coaching, and services provided to students while students are at school until students graduate from the institution, through

the learning process provided by educators. So this student management is the entire process of organizing cooperative efforts in the field of students in order to achieve learning goals at school. It is hoped that with this student management, educational institutions can organize and manage or organize activities related to students that can support the learning process and are in accordance with the vision, mission and goals of educational institutions. (Wahyuni, 2023).

CONCLUSIONS

Student management is defined as a process of managing all matters relating to students in a school, starting from planning, student admission, coaching carried out while students are at school, until students complete their education at school through the creation of a conducive and constructive learning atmosphere for the ongoing teaching and learning process or effective learning. Student management is the entire process of organizing cooperative efforts in the field of students in order to achieve learning goals in schools. Student management itself aims to regulate activities in the field of students so that the learning process carried out in a school can run smoothly, orderly and regularly in such a way that the main objectives of a learning program in schools can be achieved optimally. Based on the opinions expressed regarding Islamic education, it can be concluded that the definition of Islamic education is a process of guidance for someone for physical and spiritual growth based on Islamic teachings and achieving a form of piety to Allah SWT. So, the meaning of student management in Islamic education is a process of arranging or managing students in certain Islamic educational institutions that involves Muslim human resources and motivates them to achieve the goals of Islamic education, namely to educate by increasing knowledge, skills, and religious and social attitudes and to be able to recognize their identity and talents effectively and efficiently.

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